

C– Architect-Engineer Services are Required for a maximum of Four Indefinite Delivery-Type Multi-Discipline Architect-Engineering Contracts for the Baltimore District **Contract Information:** A maximum of four Indefinite Delivery Contracts will be awarded to support the Baltimore District. The contracts will be for a 12-month period and will have options to extend the contract for two additional periods of 12 months each. The total contract amount will not exceed \$3,000,000 and \$1,000,000 per period. Individual task orders will not exceed the \$1,000,000 amount for a period. The firm must be capable of responding to and working on multiple task orders concurrently. Task orders will be assigned based on the A-E's workload, geographic area, specialized experience, customer satisfaction, and project requirements. The concentration of work will be for the Baltimore District. A minimum of two contracts to a maximum of four contracts will be issued. Contracts may be issued up to nine months after selection approval and will be issued based on the order of ranking of the firms by the selection board. The number of contracts that will be issued will be dependent on the amount of work that will be required. **Project Information:** The work may consist of preparation of reports, studies, design criteria, designs, and other general A-E services for multi-disciplined alterations, renovations, maintenance and repair, tenant fit-up and operations, and new construction projects for military and other government agencies. The work may also consist of design of schools and other educational facilities. **Selection Criteria:** The selection criteria listed below is in descending order of importance: A. The firm must demonstrate specialized and technical competence in: (1) Design of new and rehabilitation of existing facilities; (2) Preparation of project programming documents such as DD Forms 1391 or planning and feasibility studies; (3) Asbestos and lead paint surveys and testing services; (4) Design in metric units; (5) Coordination, submissions and presentations to the State Historic Preservation Office, National Capital Planning Commission, and the Commission of Fine Arts. Note that only two of the selected firms will be required to have the required experience with the National Capital Planning Commission and the Commission of Fine Arts; (6) Obtaining of all necessary permits; and (7) Topographic surveys, soil surveys, and subsurface exploration including associated testing. The following information (up to B. below) does not have to be discussed in the SF 255. The firm selected shall provide the final design products in the CADD format used by the customer. The design will not be required to be prepared using a specific CADD system but the A-E will be required to provide any digitizing or translation services necessary to deliver the final products in accordance with Baltimore District requirements. The firm may be required to provide construction phase and other services which may include preparation of operation and maintenance manuals, shop drawing review, and commissioning/start-up/fit-up design support. B. The key disciplines that are required are: Registered and licensed personnel for the following disciplines: Architect, civil engineer, electrical engineer, structural engineer, mechanical engineer, fire protection engineer, geotechnical engineer, land surveyor, and industrial hygienist. In lieu of a registered fire protection engineer, a registered architect or a registered engineer whose principle duties are fire projection engineering and who is a full member in good standing of the Society of Fire Protection Engineers will be accepted. Other key disciplines shall be presented: interior designer, plumbing engineer, cost estimator,

and landscape architect. The evaluation will consider education, training, overall and relevant experience and longevity with the firm. The availability of an adequate number of personnel in the key disciplines shall be presented to insure that the firm can meet the potential of working on multiple task orders. C. Work Management: A proposed management plan shall be presented which shall include an organization chart and briefly address management approach, team organization, quality control procedures, cost control, coordination of in-house disciplines and consultants, and prior experience of the prime firm and any significant consultants on similar projects. The SF 255 shall clearly indicate the staffing of the office indicated to do the work.

**SUBCONTRACTING PLAN REQUIREMENTS:** If the selected firm is a large business concern, a subcontracting plan with the final fee proposal will be required, consistent with Section 806 (b) of PL 100-180, 95-507, and 99-661. A minimum of 65% of the total planned subcontracting dollars shall be placed with small business concerns. At least 15% of total planned subcontracting dollars shall be placed with small disadvantaged businesses, to include Historically Black College and University or Minority Institutions, 1.5% to HUB Zone small business firms, and 8% with women-owned small businesses. NAB encourages WOSB and SDB participation as prime contractors. The plan is not required with this submittal. **SUBMISSION**

**REQUIREMENTS:** See Note 24 for general submission requirements. Note 24 is written in detail in any Monday issue of the CBD. Interested firms must submit an SF255 for the prime. SF 254s must be submitted for the prime and for each consultant. These forms shall be submitted to the above address not later than 4:00PM on 15 May 2000. The SF 255 and SF 254 shall clearly indicate the staffing of the office indicated to do the work. Only one copy of a submission (SF 255/SF254) is required at this time. Short listed firms may be requested to submit up to two additional copies of their proposal. The Baltimore District does not retain SF 254's on file. In block 9 of the SF 255, the prime shall provide contract award dates for all projects listed in that section. One Preselection Board and one Selection Board will be conducted from this solicitation. Telephone interviews will be conducted with the short listed firms. In order to comply with the Debt Collection Improvement Act of 1996, all contractors must be registered in the Central Contractor Registration (CCR) to be considered for award of a Federal contract. A paper copy may be obtained from the DOD Electronic Commerce Information Center at 1-800-334-3414 or Contact CCR web site at <http://www.ccr2000.com>. Mailing address to send proposals: US Army Corps of Engineers, 10 South Howard St., Room 7000, Baltimore, MD 21201, ATTN: Susan Sonenthal. Mrs. Sonenthal can be reached at 410-962-7646 and via Internet [susan.j.sonenthal@nab02.usace.army.mil](mailto:susan.j.sonenthal@nab02.usace.army.mil). Solicitation packages are not provided. This is not a request for proposal Personal visits for discussing this announcement will not be scheduled.

